

INTERIOR DÉCOR & DESIGN COURSE

Furnishing and finishing touches

New paint to walls and ceilings

Artworks to wall

New Lamps

Height of bed-sides

650mm

Bed Foot

ELEVATION OF BED, BEDSIDES & GENERAL STORAGE
2650mm

400mm

1850mm

Bed Head

Bedside tables

450mm

350mm

2800mm

400mm

Bed Foot

New rug on existing timber floor

PLAN OF BED, BEDSIDES & GENERAL STORAGE

North

New Window Treatments

PLAN OF RECOMMENDED MASTER BEDROOM LAYOUT

2 Metres

Suggested décor

Owner's guide

Course delivered by JUDITH MOLYNEUX – ©

APM – Design Institute of Australia, Workplace Trainer & Assessor BSZ40198

HOME INTERIOR DECOR & DESIGN COURSES

Judith Molyneux 2022

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HOME INTERIOR DECOR & DESIGN COURSES

INTRODUCTION ABOUT THE COURSE PRESENTER

Judith Molyneux has provided professional interior design services for over thirty-seven years to home decorators and renovators, home and apartment developers, home start consultants, retail business owners and decor and design companies.. Many graduates are now self-employed or employed within the retail, building and design industries. Judith has worked for overseas clients and completed high quality residential, medical, dental, retail commissions for architects, builders, and private clients. Continuing with her professional commissions, Judith has been conducting interior décor and design courses privately for over 15 years.

GENERALLY

The Home Interior Decor and Design Courses provide graduates with the skills, knowledge and attitude required to provide home interior decor and design services and carry out marketing and business-related tasks as a self-employed professional, employee of interior decor and/or design related commercial outlet, building company and/or new home start consultant.

The courses comprise Units of Competency delivered on-line or at the School of Interior Décor and Design over 10, 18 or 36 weeks. Each Unit of Competence focuses on the knowledge and understanding and carrying out of decorating and designing related procedures required for the development, promotion and practice of successful home interior decor and design services.

The courses may be studied online or face to face contact at The School of Interior Decor and Design located at **Suite 2A, First Floor, Melville Professional Centre, 275 Marmion Street**, (corner Stock Road) **Melville, Western Australia**.

Skills required to successfully complete the courses include: -

- Design analysis.
- Colour properties and selection.
- Briefing techniques,
- Work safely and effectively and communication in the workplace
- Preparation of décor and design proposals
- Compilation and creation of visuals aids
- Preparation of contract documents in support of work recommendations.
- Specialist décor and design services.
- Interior building fixtures and finishes.
- Cabinetwork design and finishes.
- Lighting design, types and application.
- Interior planning and furniture layout.
- Door and window types and selections.
- Window treatment types and selections and furniture selection.
- Wall, ceiling, and floor types and finishes.
- Scheduling, ordering and purchasing.
- Work timetables.
- Essential business practice; and
- Specifications and scheduling

COURSE ADMINISTRATOR

Judith Molyneux is the course owner and administrator and has the following credentials: -

- Diploma of Interior Design - 1981 Leederville Technical College,
- Professional Interior Designer – residential, commercial, medical, retail.

HOME INTERIOR DECOR & DESIGN COURSES

- Convener - Society of Interior Designers WA Chapter (1985 – 1987)
- Accredited Design Practice Member Design Institute of Australia
- Certificate IV in Assessment and Workplace Training -BSZ40198

TARGET GROUP

Courses provide vocational training to: -

- School leavers -
- Employees of - Building and supply companies
- Furniture and furnishing manufacturing/retail companies.
- Soft furnishing, decorating and design retail outlets.
- Wholesale and retail companies
- Mature-age students

COURSE PREREQUISITES

Applicants must have completed Year 10 Secondary School Certificate or be eighteen years or over.

COURSE STUDY OPTIONS

ONLINE -

E-COURSE - at your convenience at a timetable to suite your daily commitments.

CONTACT COURSE

INTERIOR DECOR COURSE – 7 units in total or part thereof as selected.

HOME INTERIOR DECOR AND DESIGN - 11 units in total or part thereof as selected.

SCHOOL OF INTERIOR DÉCOR AND DESIGN

Venue - Interior Decor and Design School, Suite 2A, First Floor, Melville Professional Centre, 275 Marmion Street, (corner Stock Road) Melville, Western Australia.

Course hours - 9.30 a.m. to 3.30 p.m.

The venue has reverse cycle air-conditioned and is suitably illuminated. Facilities include free parking directly around the business centre, comfortable seating and generous desk space for each student, library, projector and screen, whiteboard, kitchenette, and WC facilities. Tea, coffee, and biscuits are provided.

INTERIOR DECOR COURSE – 10 weeks in total to include 5 contact weeks

HOME INTERIOR DECOR AND DESIGN - 16 weeks in total to include 8 contact weeks every alternate week and 10 non-contact weeks excluding school mid-term breaks.

KITCHENS, BATHROOMS, AND INTERIOR SPACES - 36 weeks in total to include 18 contact weeks every alternate week and 16 non-contact weeks excluding school mid-term breaks

HOME INTERIOR DECOR & DESIGN COURSES

COMMENCEMENT DATES - study at school of interior décor & design

INTERIOR DÉCOR & DESIGN –16 WEEKS Commencing Wednesday 29th May 2024 or 12th February 2025

KITCHEN, BATHROOM & INTERIOR SPACES – 36 WEEKS following the interior décor and Design Course 2024 - 2025

Should applicants choose to register for the **KITCHEN, BATHROOM & INTERIOR SPACES**, applicants must complete Interior Décor and Design courses prior to commencement of the KITCHEN, BATHROOMS, AND INTERIOR SPACES course.

INTERIOR DECOR COURSE – 7 Units

\$320.00 per unit as selected inclusive of GST

\$2,200.00 inclusive of GST

Course units, study notes, visual presentations and sample documentation relating to the delivery of each unit of study are inclusive of the above fee. No extra textbooks are required.

INTERIOR DECOR & DESIGN – 11 Units – studied online.

\$320.00 per unit as selected inclusive of GST

INTERIOR DECOR & DESIGN – 13 Units – studied at course venue.

\$3,500 inclusive of GST and the Interior Décor Course Units above.

Course units, folders, study notes and documentation relating to the delivery of each unit of study are included. No extra textbooks are required.

A **\$500.00 discount** applies to the Interior Decor & Design Course if fees are fully paid not less than 90 days prior to commencement of course.

A **\$300.00 discount** applies per person for registration of a couple enrolled and fully paid not less than 60 days prior to commencement of the course.

KITCHENS, BATHROOMS, AND INTERIOR SPACES – 26 Units

\$5,600 inclusive of GST and the Interior Décor and Design Units

This course cannot be undertaken until satisfactory completion of Home Interior Décor & Design Courses have been completed. Weekly course folders, notes, brochures, and any documentation relating to the delivery of each unit of study are included. No extra textbooks are required. A \$1,000.00 discount applies per person for registration of a couple.

Fee for all three courses studied consecutively - \$5,600.00.

TERM PAYMENTS are available through credit card transactions only.

(See page 11 for course registration details.)

HOME INTERIOR DECOR & DESIGN COURSES

ONLINE STUDY - Course units shall be emailed to each applicant following completion and assessment of the previous unit of study.

CONTACT WEEKS

At School of Interior Décor & Design - Every second Wednesday- commencing 29th May 2024.

Format - general discussion on course unit, distribution of theory, technical and visual-aids in support, case studies, performance-based activity demonstrations, questions, and performance of group activities necessary for understanding the skills and knowledge required for completion of the Unit of Competency Assessment Task.

NON-CONTACT WEEKS

Format - course attendees shall complete all that is required in the Unit of Study Assessment Instrument at their place of work or preferred study environment, supervised or witnessed by a parent, relative or principal workplace representative. A time allocation of four weeks per unit shall be allowed for final submission of assessment material.

COURSE CURRICULUM - study at school of interior décor & design

INTERIOR DÉCOR UNITS

Unit 1	MSAENV272B	Participate in environmentally sustainable work practices. Exterior and interior home design components and their function and how they impact on home planning, decoration, and design.
Unit 2	BSBDES305A	Source and apply information on the history and theory of design
Unit 3	LMFID4001A	Research, analyse and apply colour for interior spaces
Unit 4	LMFSF3011B	Advise customers on interior decoration
Unit 5, 6, 7	LMSFS2006B LMFKB4006A LMFGN3002A	Window types and treatments. Calculate Fabric quantities for window coverings. Prepare quotation and contract documentation for design project. Estimate and cost job.

INTERIOR DÉCOR AND DESIGN UNITS

Units 8, 9, 10, 11	LMFFM3013B MSAPMOH200A MSAPMSUP106A MSAPMSUP102A	Measure and draw site layout for manufactured furniture products Work safely. Work in a team Communicate in the workplace
Unit 12	LMFID4008A	Assess interior light and recommend fittings
Unit 13	LMFID3002A	Sell products and Services - Major Assignment Brief

HOME INTERIOR DECOR & DESIGN COURSES

KITCHEN, BATHROOM, AND INTERIOR SPACES		
Unit 14, 15, 16	LMFKB4001A LMFKD4002A	Determine spatial planning considerations for kitchen designs. Research and recommend materials, components and finishes for kitchen and bathroom designs.
Unit 17, 18	BSBDES401A LMFDN4001B	Generate design solutions. Produce drawings from design concepts.
Unit 19	LMFID5005A	Explore and apply creative design principles to interior space.
Unit 20	LMFFM3011B	Produce manual and computer-aided production drawings
Unit 21	LMFID4007A	Identify building materials, construction techniques and methods used in interiors
Unit 22	LMFKB3001A	Identify processes in kitchen and bathroom projects.
Unit 23, 24, 25	LMFKB3008A LMFKB4003A LMFKB4007A	Identify cabinet construction and installation methods. Identify and document services required to support fitted furniture designs. Design ancillary residential cabinetry.
Unit 26	CPCCOHS1001A BSBSMB403A	Work safely in the construction industry Market the small business
		Major Design Assignment Brief

FINAL ASSESSMENT

Students are assessed as competent following successful completion of all course Units of Competence and submission of a home design assignment. Each graduate student shall be certified as competent to perform tasks necessary for carrying out home interior decor and design or home start consulting services competently and professionally either independently, as a sole practitioner or employee of a company.

On completion of the course each graduate shall be presented with a "Certificate of Attainment" in all Units of Competence completed. Mentoring will be available for graduates wishing to become self-employed.

SIMILAR COURSES

There are full time and part time interior design and decor courses available through TAFE, private institutions, and organizations, however some courses may not be recognised by the building and retail industry or designing and decorating professions.

TAFE and other diplomas or degrees may or may not enhance your opportunities for employment as applicant attitude, personal skills and proof of relevant knowledge and experience are more widely regarded as essential criteria for job prospects.

The Home Interior Decor and Design courses **are compiled and written using the National Training Information Service Units of Competence.**

HOME INTERIOR DECOR & DESIGN COURSES

Completed Units of Competency may be used for (RPL) "Recognition of Prior Learning" when applying to TAFE for further study in Interior Decor and Design.

The School of Interior Decor and Design courses specializes in home décor and design, kitchen, and bathroom design. The courses prepare students for self-employment or employment within industry retail, wholesale, manufacturing or building companies, specializing in home decor and design, kitchen and bathroom design and home start consulting.

The online courses minimize course venue contact commitments allowing self-perpetuating study timetables. Contact is available via telephone, email, pre-arranged appointments, or Skype.

GENERAL AIMS

Provide graduates with the necessary skills, knowledge, and attitude to enable them to: -

1. Identify, analyse, and resolve home interior decorating and design problems.
2. Recommend home enhancement improvements and procedures.
3. Develop and recommend new home interior design, kitchen and bathroom design finishing and furnishing proposals.
4. Understand colour and colour properties.
5. Develop colour schemes.
6. Understand lighting properties and types.
7. Design responsible lighting solutions for home enhancement.
8. Research, conceptualize and develop industry standard documentation for home interior decorating and design presentation proposals.
9. Research, identify and recommend interior decoration and design finishing materials, fabrics and specialist finishing services.
10. Demonstrate basic skills necessary for researching, documenting and administering an interior decorating and design commission through to completion.
11. Research architectural styles and their impact on the development of the Australian home.
12. Research and identify basic building elements and identify their impact on home design.
13. Research essential building services; and
14. Research and identify design limitations with respect to interior design and decoration.

OBJECTIVES

Following completion of the course, graduates shall be aware of: -

- The role of the professional interior decorator/designer.
- The role of a client/employee representative.
- Client expectations of the professional interior decorator and designer.
- contractual obligations relating to the client/contractor agreement.
- Skills required to provide cost effective, home décor and design solutions.
- Skills required to perform contractual duties professionally, ethically, and diligently:
- Communication skills required for liaising with building trades and suppliers.
- Skills required in generating scaled furniture and cabinetwork sketch plans, elevations and sections.
- Preparation of contract documentation to include plans, elevations, sections through, sample boards, schedules, and specifications in support of proposals.
- Preparation of final presentation and visual aids in support of design proposals.
- Understanding cabinetwork construction, manufacture, finishing and design limitations; and
- Essential business practice

HOME INTERIOR DECOR & DESIGN COURSES

WORKPLACE REQUIREMENTS & INDUSTRY STANDARDS

The course content and delivery shall comply with all relevant Workplace Standards, Australian Standards Codes, Building Industry and Product Supply Codes relevant to the Building, Design and Retail Industries.

The Home Interior Decor and Design Course has been compiled and written by Judith Molyneux using the National Training Information Service Competencies.

Should a course attendee fail to complete a Unit of Competence for any reason then the attendee may attend a future class to complete that Unit of Competence at a time suitable to the course administrator, class attendees and course timetables.

Judith Molyneux wishes to advise that information used in this prospectus is the copyright of the author and shall not be used, copied, or reproduced in any way, shape or form by any other person/s or company for the promotion of interior decor and/or design seminars, workshops, or courses. © 2006

HOME INTERIOR DECOR & DESIGN COURSES

REGISTRATION FORM – Attendance at School of Interior Décor & Design

INTERIOR DÉCOR \$2,200.00 (incl. GST) Term payments not available.

INTERIOR DECOR AND DESIGN..... \$ 3,500.00 (incl. GST)

A \$500.00 discount applies if fees are paid in full not less than 90 days prior to commencement of course and a \$300.00 discount applies if fees are paid not less than 60 days prior to commencement of the course.

SPECIAL OFFER..... \$6,300 per couple (incl. GST) Conditions apply.

KITCHEN, BATHROOM AND INTERIOR SPACES

\$5,600.00 (incl. GST) inclusive of Interior Décor and Design Course
A \$500 discount applies if fees are fully paid not less than 60 days. Prior to commencement of the course.

SPECIAL OFFER..... \$9,200 per couple (incl. GST) Conditions apply.

Credit Card only- \$1,500.00 deposit paid on enrolment plus ten (10) monthly payments x \$500.00 KDIS course OR \$1,000.00 deposit on enrolment plus six (6) monthly payments of \$500.00 IDD course due on the first day of each month.

I wish to apply for enrolment in... (please tick box)

- Interior Decor Course
- Home Interior Decor and Design
- Kitchen, Bathroom, and Interior Spaces (includes all above courses)

NAME: Please print clearly:

.....

ADDRESS

.....

.....POSTCODE.....

SIGNED

.....

EMAIL.....

TELEPHONE.....

Course fee or deposit to be paid upon enrolment

Paid in full \$.....
or
Deposit \$.....

HOME INTERIOR DECOR & DESIGN COURSES

PLEASE TICK THE APPROPRIATE BOX FOR PREFERRED PAYMENT METHOD

- Payment of fees may be paid in full (*See page 10 for discount benefits*)
- Or by 6 monthly instalments of \$450.00 + \$1,000 deposit (*Design and Décor Course*)
- Or by 10 monthly instalments of \$450.00 + \$1,500 deposit (*Kitchen, Bathroom, and Interior spaces*)

Plus, deposit paid on enrolment by credit card transaction.

Telephone (08) 9 317 2141 or Mobile 408 176 455 for further details.

Website details: www.molyneuxdesigns.com.au Email: judith@molyneuxdesigns.com.au

CONDITIONS

1. Enrolment in any of the above courses is subject to limited numbers.
2. Candidates are accepted on a first enrolled basis following receipt of full payment.
3. Deposit paid on enrolment is non-refundable.
4. All monies paid are non-refundable should the attendee cancel completion of the course. *See 10 below.*
5. Enrolment of a couple constitutes a discount. (*See details on page 5*)
6. Course attendance days may be subject to change with the approval of the majority of attendees.
7. Following receipt of deposits, term payments are due on the 1st day of each month and all agreements entered are legally binding and enforceable until all monies due under the signed agreement are paid in full.
8. Non-payment of term payments on due date will incur a penalty of \$50.00 per month.
9. Direct debit transactions must be fully paid before enrolment is confirmed.
10. Should any applicant not be able to complete the course at any stage for whatsoever reason the applicant shall be entitled to complete the course at any stage in the future. Non-completion of the course does not entitle the Applicant to a refund of course fee.
11. Should any course be cancelled by the Administrator prior to commencement of the course, then monies paid by the course attendee shall be refunded in full.
12. Should any part of any course be cancelled by the Administrator prior to completion of the course then monies paid for undelivered Units of Competency shall be refunded to the course attendee.

HOME INTERIOR DECOR & DESIGN COURSES

CONTACT COURSE COMMENCEMENT DATE 29TH May 2024 or 12TH February 2025

Wednesday 29th May 2024 - 9.30a.m. - 3.00 p.m.
Every second week following excluding school and public holidays.

CREDIT CARD PAYMENT Pre-authorisation details

REDI NOMINEES PTY LTD - ABN 68024099860

PO Box 36, Fremantle, WA, 6959

Suite 2A, First Floor, Melville Professional Centre, - 275 Marmion Street, (corner Stock Road), Melville, 6156

Telephone 089 317 2141 – **Mobile** 0408 176 455

NAME ON CARD <i>(Please Print)</i>	TYPE OF CARD
CREDIT CARD NUMBER	Expiry Date
SIGNATURE of Card Holder	Date
AMOUNT PAID.....	\$.....

PROFESSIONAL HOME INTERIOR DÉCOR & DESIGN COURSE 2024

TERM PAYMENT AGREEMENT

- Following deposit paid of \$1000, the undersigned authorizes six (6) payments of \$450.00 being credited to REDI NOMINEES PTY LTD by pre-authorized Credit – **INTERIOR DÉCOR & DESIGN COURSE**
- Following deposit paid of \$1500, the undersigned authorizes ten (10) payments of \$450.00 being credited to REDI NOMINEES PTY LTD by pre-authorized Credit – **KITCHEN, BATHROOM & INTERIOR SPACES**

Please tick appropriate payment details above -

Please print name in full below -

.....

SIGNATURE

.....DATE.....

To confirm your enrolment

Please fill in the **Registration Form on page 11** and your preferred method of payment and *email to*

judith@molyneuxdesigns.com.au

PO Box 36, Fremantle, 6959